

**PRO RURAL
INTERNSHIP POLICY**
(Guidelines and Application form)

OBJECTIVE:

To provide an opportunity to college/university students and out of college young professionals in the areas of Community Development, Community Mobilization, Institution building, etc. to help them get a hands-on practical experience that supplement their college and university classroom knowledge and prepare them for their future careers, while at the same time they assist Pro Rural in project activities, monitoring, survey etc.

Hence internship shall be viewed as a ‘**Give and Take**’ arrangement.

ELIGIBILITY CRITERIA AND EDUCATIONAL QUALIFICATIONS

Students of Colleges and Universities in India or abroad undergoing/undergone graduation/post-graduation/professional courses and who needs a hands-on practical experience in the field may apply for internship with Pro Rural on prescribed format along with their CVs.

Students and professionals with placement offer in hand may also apply.

INTERNSHIP

Interns will be engaged in on-going programs for monitoring, surveys, capacity building activities, data and reporting management etc.

Interns may be supported with travel costs to assigned duties outside office and to project sites during the course of the internship period. No stipend and other benefits would be applicable to interns.

SCOPE AND DURATION

Internship cannot be less than one month and not more than three months’ duration. A certificate of completion will be issued to the interns at the end of the internship period.

Interns will follow the rules and regulations of the Pro Rural during the period of internship and observe its working hours.

Applications for leave of absence from working days are normally not entertained except on health ground. Absence during working hours may result in compensating such absence by extension of the agreed duration of internship period.

BENEFITS

No stipend will be paid to the interns. The interns should also manage their own accommodation and living expenses during the course of internship. However, travel costs for assigned duties to visit projects sites or attend delegated meetings etc. may be covered by Pro Rural.

HOW TO APPLY

Candidates may apply in the prescribed format given in Annexure I.

Each application from a student should include recommendation of the HOD/Registrar of the Academic Institution, where the candidate is pursuing studies.

Out of college young professionals may also apply as volunteers for experience purpose.

Application in the prescribed format complete in all respects along with CV and a passport photo can either be hand delivered or scanned and emailed to admin@proruralindia.org
